

STEP BY STEP INSTRUCTIONS

Filing a Transfer in Bond with the TTB

The instructions set forth herein describe 24Ligne, LLC d/b/a Black Button Distilling's ("Black Button") method of applying for a transfer in bond, are for general informational purposes only and do not, and are not intended to, constitute legal advice. Black Button advises you to consult your legal counsel in connection with preparing an application for a transfer in bond. You should not act or refrain from acting based on the information included in these instructions without first seeking legal advice from counsel. Only your counsel can provide assurances that the information contained herein, or your interpretation of such information, is applicable or appropriate to your particular situation. Use of these instructions are at your sole risk and Black Button hereby disclaims any liability for any liabilities, losses, damages, costs and expenses arising from your use of these instructions.

Login to the TTB Permits Online System: <https://ttbonline.gov/permitsonline/Default.aspx>

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- My Submissions**
- Resume Draft
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User Name or E-mail: Password:

Remember me on this computer [I've forgotten my password](#) [New Users: Register for an Account](#)

Click on My Submissions

[Announcements](#) Logged in as: Jason Barrett [Accessibility Support](#) [My Record Collections \(0\)](#) [Account Management](#) [Log out](#)

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Welcome Jason Barrett

You are now logged in.

What do you want to do today?

[Apply for new permits, registrations or notices](#) ▶

Build a package of the applications you'll need in order to get your approvals. Here's [what you'll need to gather](#) before starting.

[Amend approved permits, registrations or notices](#) ▶

Make changes that require TTB approval, including trade names, use of the premises, power of attorney, transfers in bond, and more.

[Fill out a Personnel Questionnaire \(PQ\)](#) ▶

PQs are required for owners, officers, and others associated with the business. Learn more about [who needs to fill out PQs](#) and how the PQ fits into the application process.

[Link additional records to my account](#) ▶

Before you can view or amend records filed on paper or by a colleague, submit a request to have them added to your [My Submissions](#) page.

[Submit a Special Occupational Tax Registration](#) ▶

Submit a Special Occupational Tax Registration

[Submit a Special Tax Registration and Return - Tobacco](#) ▶

Submit a Special Tax Registration and Return - Tobacco

Helpful resources:

- [What's new](#)
- [Permits Online tutorial](#)
- [Application processing times](#)

[See more online help](#) ▶

Go to your original Application for DSP (last or almost last page)
Click on Create Amendment

/ / 2013-DSPBI-00282-O Application for Distilled Spirit Plant (Beverage and Industrial) 24Ligne LLC / NY-S-20019/DSP-NY-21021 85 Railroad ST Rochester NY 14609 Approved **Create Amendment**

< Prev 1 2 3 4 5 6 Next >

Under 'Amended Commodity Information'
Click **NO** for the first question (VERY IMPORTANT)

Click **NO** for the second question

Click **YES** for the third question

If you click the boxes too quickly, it will not register your answer, so make sure the option is still 'clicked'

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Amendment Wizard

1 Determine changes needed 2 Review 3 Application package 4 Submission confirmation

Step 1: Determine changes needed >>

This wizard will help you identify, fill out, and submit a package of the applications you'll need in order to update the information you currently have on file with TTB about this operation (e.g. winery, brewery, etc.), this business entity, and the people who are involved in its operations.

You must complete your changes and submit in one session. If you 'Save and Resume Later' your changes may not be saved.

* indicates a required field

Please Answer the Questions Below

LET'S BEGIN

*You have indicated that you want to:

Make a change to my business information and permit specific information

Changes Specific to the Operation

AMENDED COMMODITY INFORMATION

Tell us about any changes you are making at this location to this particular commodity operation.

* Do you want to terminate the operation at this location but keep other TTB-regulated operations open?: Yes No

* Do you need to change the mailing address for this location?: Yes No

* Do you need to make any other changes to the information TTB has on file about this commodity operation (e.g. changes to the location, operation, bonds, operating / doing business as name, buildings or equipment, production procedures, etc.)?: Yes No

Under 'Amended Entity Information'

Click **NO** for the all of the questions

Again, if you click the boxes too quickly, it will not register your answer, so make sure the option is still 'clicked' before you continue

Check the box to confirm your answers

Click **CONTINUE »**

Business Entity

AMENDED ENTITY INFORMATION

Tell us about any changes you need to make to the business entity information you have on file with TTB.

IMPORTANT: Any changes you make to this business information as part of your application package will be applied (upon approval) to all other permits, registrations, and notices you have on file with TTB for this EIN - **there is no need to file separate amendments.**

- * Do you want to terminate all TTB related operations under this EIN? Yes No
- * Do you need to add or remove trade names (this does not include your operating / doing business as names)? Yes No
- * Do you need to add a new owner, officer, or other person associated with this business? Yes No
- * Do you need to make any other changes to the information TTB has on file about this business entity (e.g. remove owners/officers, update information about current owners/officers, add or remove power of attorney, add or remove signing authority, and/or change the name of the business)? Yes No

Make Sure Your Answers are Correct

CONFIRM

Thanks for telling us about the changes you're making! We're almost ready to build your custom application package. Before we do so, please review your answers to the questions above and be sure they are correct.

ARE YOU SURE? You can't change your answers after leaving this screen (they are used to build your package).

* I have reviewed my answer choices and confirm that they accurately reflect my business changes:

Continue »

The next page will ask you to review all of the answers you just gave

It will NOT allow you to change any of the answers

If you need to modify anything, you will need to start over

Review and click **CONTINUE »**

Amendment Wizard

1 Determine changes needed 2 Review 3 Application package 4 Submission confirmation

Step 2: Review

Continue »

Save and resume later

This is a summary of the information you provided to us.

Editing Your Answers

Please review your answers below.

Please note that you will not be able to edit the answers you gave on the first page of the application wizard because this information was used to build your application package. If you made a mistake in the wizard, you will need to start over.

Amendment Wizard

Please Answer the Questions Below

LET'S BEGIN

You have indicated that you want to: Make a change to my business information and permit specific information

Changes Specific to the Operation

AMENDED COMMODITY INFORMATION

Do you want to terminate the operation at this location but keep other TTB-regulated operations open?: No

Do you need to change the mailing address for this location?: No

Do you need to make any other changes to the information TTB has on file about this commodity operation (e.g. changes to the location, operation, bonds, operating / doing business as name, buildings or equipment, production procedures, etc.)?: Yes

Business Entity

AMENDED ENTITY INFORMATION

Do you want to terminate all TTB related operations under this EIN?: No

Do you need to add or remove trade names (this does not include your operating / doing business as names)?: No

Do you need to add a new owner, officer, or other person associated with this business?: No

Do you need to make any other changes to the information TTB has on file about this business entity (e.g. remove owners/officers, update information about current owners/officers, add or remove power of attorney, add or remove signing authority, and/or change the name of the business)?: No

Make Sure Your Answers are Correct

CONFIRM

I have reviewed my answer choices and confirm that they accurately reflect my business changes: Yes

Continue »

Save and resume later

Click **START** to begin the Application Package

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Amendment Wizard

1 Determine changes needed	2 Review	3 Application package	4 Pay cash bond if applicable	5 Submission confirmation
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Step 3: Application package

Based on the information you have provided, your application package consists of the application(s) shown below. Select "Start" to begin each application.

Once all applications are in "Ready to submit (edit)" status, you may select the "Submit application package" button. After submitting the application package, you will no longer be able to change any of the information.

Please complete the following applications:

Amended Application for Distilled Spirit Plant (Beverage and Industrial)

Start

Submit Application Package »

Save and resume later

Under 'Reason for the Amendment', click on the option for Transfer in Bond

Reason for the Amendment

REASON FOR THE AMENDMENT

Select at least one of the following to make changes to your approved permit and/or registration.

Are you changing the physical location of your distilled spirits plant?

Are you superseding, strengthening, or adding a bond?

Are you adding or removing a non-contiguous premises?

Are you making changes to your plant premises?

Are you adding, removing or modifying existing equipment?

Are you adding or removing an alternating premises?

Are you adding or removing an alternating proprietor?

Are you changing your authorized operations?

Are you making any changes to your production procedures?

Are you making any changes to the premises security?

Are you adding or removing any spirits and/or denatured spirits by transfer in bond?

Are you changing your premises address due to a notification from the USPS?

Are you adding or removing any variances or alternate method requests?

Are you changing your Doing Business As/Operating Name?

Bond No Longer Required (Tax Liability \$50,000 or less):

Scroll to the bottom (Entity Information, Permit & Registration Information, and Premises Address do not change)
Click **CONTINUE** »

Check the box to confirm your DBA/Operating Name

Click [CONTINUE](#) »

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Amended Application for Distilled Spirit Plant (Beverage and Industrial)

1 Select amendment	2 Operation description	3 Additional info.	4 Upload required documents	5 Declare & acknowledge	6	7
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Step 2: Operation description >>

Below you will find the information currently on file with TTB for this distilled spirits plant. Please review all information and edit as appropriate if any information has or will be changing. There may be new information you will need to fill out if TTB's requirements have changed since the last time you updated this permit/registration. Some sections may not be entirely complete if you originally filed on paper. We ask you to complete these sections with this application.

You must complete your changes and submit in one session. If you 'Save and Resume Later' your changes may not be saved.

When updating a table you may remove or edit existing entries by selecting the checkbox next to the row(s) and selecting the 'Edit Selected' or 'Delete Selected' action as appropriate.

* indicates a required field

Step 2a

DBA/OPERATING NAME

Doing Business As / Operating Name:

I certify that the listed Doing Business As/Operating Name has been registered with my County (CA) or State (All States), if applicable: *



Scroll down to the 'Transfer In Bond' section

Click [ADD A ROW](#)

If you are doing more than one Transfer in Bond, click the down arrow v and add multiple rows

TRANSFER IN BOND

If you will receive bulk spirits and/or denatured spirits in bond from another domestic distilled spirits plant or alcohol fuel producer you must complete this section, even if you are not required to obtain a bond. If you are bonded, you are responsible for ensuring that the liability on all spirits and denatured spirits 'on hand' and 'in transit' will not exceed your bond coverage. Select "Add a Row" to identify each such supplier.

Once approved, a transfer in bond form will be attached to your application. You should supply a copy to the supplier(s) transferring the spirits to you.

Showing 0-0 of 0

Serial Number	I certify that I AM NOT required to provide a bond	To be Transferred - Spirits	To be Transferred - Denatured Spirits	Permit/Registry Number of Shipper	Premises Address of Shipper	Company Name of Shipper	Approval Date of receiver's bond	Do you have maximum bond coverage?	Amount of Bond Operations Coverage	Quantity of Spirits Authorized to be Transferred
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No records found.

[Add a Row](#)



[Edit Selected](#)

[Delete Selected](#)

Fill out your all the information for your Transfer in Bond

- Serial # is the current year, followed by which amendment this is, so you will need to keep track
- Check the box for To Be Transferred - Spirits
- Enter the Permit/Registry Number of where the spirits are shipping from
- Enter the Premises Address of the shipper (must match their TTB DSP application)
- Enter the Company Name of the shipper (must match their TTB DSP application)
- Enter the Approval Date of your (receiver) bond
- Check YES or NO for the Maximum Bond Coverage as applies to you
- Enter the Quantity of Spirits Authorized to be Transferred
- Enter the Name and Title of Authorized Person for your company

If doing multiple TIB's, fill in all the information for each one

Click **OK**

TRANSFER IN BOND

If you will receive bulk spirits and/or denatured spirits in bond from another domestic distilled spirits plant or alcohol fuel producer you must complete this section, even if you are not required to obtain a bond. If you are bonded, you are responsible for ensuring that the liability on all spirits and denatured spirits 'on hand' and 'in transit' will not exceed your bond coverage. Select "Add a Row" to identify each such supplier.

Once approved, a transfer in bond form will be attached to your application. You should supply a copy to the supplier(s) transferring the spirits to you.

Serial Number: *

I certify that I AM NOT required to provide a bond To be Transferred - Spirits * To be Transferred - Denatured Spirits

Permit/Registry Number of Shipper: *

Premises Address of Shipper: *

Company Name of Shipper: *

Approval Date of receiver's bond:

Do you have maximum bond coverage?: * Yes No

Quantity of Spirits Authorized to be Transferred:

Name and Title of Authorized Person for Receiving Plant: *

Comments:

This information should be the same for each transfer

OK Cancel

Scroll to the bottom and click **CONTINUE »**

On the next page, check the box for declaring everything you have entered is true and correct
Enter today's date

Click **CONTINUE »**

Amended Application for Distilled Spirit Plant (Beverage and Industrial)

1 2 3 Additional info. 4 Upload required documents 5 Declare & acknowledge 6 Review 7 Application package

Step 5: Declare & acknowledge >>

* indicates a required field

Declaration

DECLARE AND ACKNOWLEDGE

By checking the box below, you declare under penalty of perjury that you have examined this application, including accompanying statements, and it is true, correct, and complete to the best of your knowledge and belief.

You may not commence or engage in the operations covered by this application until you have received approval from the Director of the National Revenue Center.

I declare under penalties of perjury under the laws of the United States of America, that I have examined this application, including accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.: *

Declaration Date: *

6/29/2022 [Calendar icon]

Continue »

Back to Application Package

Save and resume later

The next page will ask you to review everything

Click CONTINUE »

Click SUBMIT APPLICATION PACKAGE

Amendment Wizard

1 Determine changes needed 2 Review 3 Application package 4 Pay cash bond if applicable 5 Submission confirmation

Step 3: Application package

Based on the information you have provided, your application package consists of the application(s) shown below. Select "Start" to begin each application.

Once all applications are in "Ready to submit (edit)" status, you may select the "Submit application package" button. After submitting the application package, you will no longer be able to change any of the information.

Please complete the following applications:

Amended Application for Distilled Spirit Plant (Beverage and Industrial)

/ 24Ligne LLC

Ready to submit (edit)

Submit Application Package »

Save and resume later

Congratulations, you have successfully submitted for a Transfer in Bond as long as you see the below message!

Submission Confirmation

Congratulations! You have successfully submitted to TTB. The tracking number(s) for your submission(s) are displayed below; you can view what you submitted by selecting the tracking number. You will receive an email confirmation of your submission(s) with instructions for viewing the status of each application as it goes through the TTB review process.

Check back approx. every 48 hours to see if it has been approved. You will also get an email to the registered email address. Once your TIB has been approved, you will need to log back in to Permits Online: <https://ttbonline.gov/permitsonline/Default.aspx>

[Announcements](#) [Accessibility Support](#) [Register for an Account](#) [Log in](#)

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- Help

User Name or E-mail: Password:

Remember me on this computer [I've forgotten my password](#) [New Users: Register for an Account](#)

Click on My Submissions
Then click on the Tracking Number for the application

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All submissions 

My Records

Here is a list of the permit, registration, and notice applications that you have permission to access and update.

If you are looking for records that were originally filed on paper or by a colleague and don't see them here, [submit a request to have them linked](#) to your account.

If you have a record with **Action 'Correct Application'**, please refer to the **Correction Checklist** located under Step 1 of the application for instructions on specific items needing correction.

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<input type="checkbox"/>	Date	Tracking Number	Application Type	EIN / Business Name	Perm/Reg/Op	Address	Status	Action
<input type="checkbox"/>	08/08/2022	2022-DSPBI-02010-A	Amended Application for Distilled Spirit Plant (Beverage and Industrial)	/ 24Ligne LLC	NY-S-20019/DSP-NY-21021	85 Railroad ST Rochester NY 14609	Approved	

Click on Record Info with the drop down arrow
Then click on the Supporting Documents and Attachments option

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Record 2022-DSPBI-02010-A:

[Add to collection](#)

Amended Application for Distilled Spirit Plant (Beverage and Industrial)

Current Status: Approved

Record Info ▼

Payments ▼

Custom Component

Record Details

Record. Additional details may be found by clicking the "Record Info" drop-down menu. Once approved, your issuance letter, the documents will be available in "Supporting Documents and Attachments" under the "Record Info" drop-down menu.

Processing History

Related Records

Supporting Documents and Attachments

Record Details

EIN / Business Name / Permit, Registry, Notice Number(s)

/ 24Ligne LLC

NY-S-20019/DSP-NY-21021

▶ Select the arrow to view more details

[Print Record Details](#)

Click on the second document in the Attachment List that is the Transfer in Bond and the official TTB form will download.

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Record 2022-DSPBI-02010-A:

[Add to collection](#)

Amended Application for Distilled Spirit Plant (Beverage and Industrial)

Current Status: Approved

- Record Info ▾
- Payments ▾
- Custom Component

Below are the details for this record. Additional details may be found by clicking the "Record Info" drop-down menu. Once approved, your issuance letter, permit, registration, and/or notice documents will be available in "Supporting Documents and Attachments" under the "Record Info" drop-down menu.

Supporting Documents and Attachments

Upload attachments here. Be sure to save all uploads before leaving this page using the 'Save Attachments' button.

View, download, or print attachments by selecting the document name.

Attachment List

Files can be up to 16 MB in size. Larger documents should be separated and uploaded as multiple files if necessary. PDF file type is preferred.

Name	Record ID	Application Type	Attached to	Document Type	Size	Date
Manual-applicationsummary_20220809_004119.pdf	2022-DSPBI-02010-A	Amended Application for Distilled Spirit Plant (Beverage and Industrial)	Record	Other - Describe	63.09 KB	08/09/2022
f510016applicationfortransferofspiritsand-ordenaturespiritsinbond_20220809_081251.pdf	2022-DSPBI-02010-A	Amended Application for Distilled Spirit Plant (Beverage and Industrial)	Record	Transfer in Bond	86.50 KB	08/09/2022

Click on the second document in the Attachment List that is the Transfer in Bond and the official TTB form will download.

Send a copy of the final official form to Cheers@StrategicSourcingHub.com

The TIB is not valid unless it has an official signature in box 12

2022-DSPBI-02010-A

OMB No. 1513-0038 (03/31/2016)

DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB)
**APPLICATION FOR TRANSFER OF SPIRITS AND/OR
DENATURED SPIRITS IN BOND**

(See instructions on the back of this form. See 27 CFR 19.401 to 19.407
and 19.733 to 19.739)

1. Serial Number
(Begin with "1" each January 1)

YEAR	SERIAL #
_____	_____

PART I - APPLICATION

APPLICATION IS MADE FOR TRANSFER OF SPIRITS AND/OR DENATURED SPIRITS IN BOND, AS INDICATED BELOW.
* Each Proprietor is responsible for ensuring that transferred products are suitable for use in their qualified plant operations.

SHIPPING DISTILLED SPIRITS (DSP) PLANT OR ALCOHOL FUEL PRODUCER (AFP)

2. This plant will transfer spirits denatured spirits to the receiving plant listed in Item 4.

3a. Registry /Permit Number DSP - AFP -	3b. Shipping DSP/AFP Company Name	3c. Shipping DSP/AFP Premises Address
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RECEIVING DISTILLED SPIRITS PLANT (DSP) OR RECEIVING ALCOHOL FUEL PLANT (AFP)

4a. Registry/Permit Number DSP - AFP -	4b. Receiving DSP/AFP Company Name	4c. Receiving DSP/AFP Premises Address
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The receiving plant has the following bond coverage (Complete 5a, 5b, or 5c)

5a. I am not required to hold a bond <input type="checkbox"/> under 27 CFR 19.151. I withdraw spirits for deferred payment of tax, I was liable for not more than \$50,000 in taxes in the preceding calendar year, I reasonably expect to be liable for not more than \$50,000 during the current calendar year, and I will not receive transfers of spirits for industrial use.	5b. I am required to hold a bond <input type="checkbox"/> under 27 CFR 19.151. I have maximum bond coverage under 27 CFR 19.166 or 19.700 - no limit to amount of shipments. The effective date of my bond listed on TTB F 5110.56 (next to Amount of Bond) is :	5c. I am required to hold a bond under 27 CFR 19.151. I have less than maximum bond coverage under 27 CFR 19.166 or 19.700. The amount of my operations coverage is \$ The effective date of my bond listed on TTB F 5110.56 (next to Amount of Bond) is:
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(Complete 6a and/or 6b below **only** if 5c is selected.)

6a. Quantity of Spirits Authorized to be Transferred <input type="checkbox"/> (Computation: Amount shown in 5c above divided by \$13.50 per proof gallon): PROOF GALLONS	6b. Quantity of Denatured Spirits Authorized to be Transferred <input type="checkbox"/> (Computation: Amount shown in 5c divided by \$27.00 per wine gallon): WINE GALLONS
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IMPORTANT NOTICE The receiving proprietor is responsible for ensuring that the liability on all spirits and denatured spirits "on hand" and "in transit" will not exceed the bond coverage as shown in 5c above.

7. Remarks:

8. Date	9. Name and Title of Authorized Person for Receiving Plant	10. Receiving Proprietor Signature
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PART II - TTB APPROVAL

I certify that the penal sum of the applicant's bond is sufficient to cover the spirits and/or denatured spirits indicated. **APPLICATION IS APPROVED.**

11. Date	12. Signature of Director, National Revenue Center
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